



JOB POSITION -- COUNSELOR

Immigrant Social Services, Inc (ISS) is seeking a Counselor to strengthen our preventive services program with grant support from NYS Office of Alcoholism and Substance Abuse Services (OASAS). ISS is committed to working with low income residents of the Chinatown/Lower East Side neighborhood and has worked extensively with immigrant children in the community's elementary and middle schools and their parents, many of whom are limited English proficient and/or from mono-lingual Chinese speaking households.

Our preventive services work with our afterschool programs students in pro-social behaviors and skills in addressing conflict and violence; infuse critical thinking and autonomous decision-making processes to resist negative peer pressure and risky behavior experimentation; nurture social competency and problem solving skills to create and navigate positive goal setting. Additionally, work with community partners to enable a multi-tier engagement process with parents in a variety of methods to reinforce positive interactions within the family environment.

Responsibilities:

- Conduct assessments, provide individual and group counseling sessions, write and update individual client-based, goal-oriented service plans and maintain detailed case records following OASAS guidelines, maintain a caseload of approximately 10-15 participants of our counseling program;
- Lead, collaborate with, and provide support to staff members to successfully implement and evaluate evidence-based practices/programs in our afterschool programs, including life skills training, violence prevention, and character education;
- Ensure that all evidence-based practices/programs are completed and maintained in accordance with OASAS standards and guidelines with a focus on fidelity, sustainability, and positive outcomes;
- Maintain prevention services, strategies, and activities, and provide program performance standards in the areas of service delivery, recordkeeping, and data reporting in WITNYS system in a timely manner;
- Organize and provide presentations to community agencies, schools, and other stakeholders on prevention and health issues.
- Participate in training opportunities to work towards being a Credentialed Prevention Professional (CPP) when opportunity arises;
- Provide linkages to outside agencies for additional services;
- Other duties and responsibilities as assigned.

Qualifications:

- MSW preferred. At least one year of experience working with children;
- Excellent interpersonal and communications skills;
- Self-motivated, able to organize multiple tasks;
- Bilingual English/Chinese (Mandarin/Cantonese, Fujianese) preferred.

All prospective job candidates must meet screening requirements, which may include a background check, finger printing, and State Central Registry clearance.

Full-time (35hrs/wk), Monday through Friday with occasional evening/weekend hours. Fringe benefits and competitive salaries. Immigrant Social Services, Inc. is an equal opportunity employer.

Please email cover letter and resume to Beatrice Chen at bchen@issnyc.org.